

Role Profile

Job Title : **Trainee Set Dresser/Prop Maker**
Department : **Art Department**

Function of the department/section& main purpose of the role:

The Art Department is the team responsible for creating the overall look of a stop-motion production, as determined by the Director and Production Designer. The Art team design, build, and dress the sets on which the puppets are shot, being mindful of every detail that can support the director's vision.

You will be training within our lively art team to produce props and sets to a high standard. You'll also be supporting the more senior roles in set dressing as well as adjusting based on consultation with other creative departments.

Trainee position requires applicants to have recently graduated from a relevant BA or other related course with less than 1 years' work experience or equivalent industry experience or training.

Duties & Responsibilities:

- To train as a Set Dresser / Prop Maker under the supervision of the Supervising Set Dresser / Art Director / Supervising Art Director.
 - To perform simple prop making to a specific brief and previously agreed schedule.
 - Train to help senior roles adapt, fabricate and dress sets and learn to communicate with all key creative departments
 - To illustrate the ability to manage and take responsibility of small projects
 - To have understanding and ideally some experience of the following techniques: sculpting, casting, moulding, painting; texturing, greenery, model making and sewing etc.
 - To keep your line-manager informed of all activities, problems and issues arising.
 - Have some familiarity with power tools / machinery in the workshops in compliance with the productions H&S policies
 - To be collectively responsible for the maintenance and care of all sets and props both on and off set.
 - To learn and adhere to studio floor policies and practices.
 - To observe the provision of the Health and Safety at Work Act both as an employee and in terms of responsibility to others on the production.
 - To adhere to Coshh guidelines when working with chemicals.
 - To have read the production Risk Assessment and adhere to guidelines.
 - To keep a tidy workplace.
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Responsible to: Supervising Set Dresser / Art Director / Supervising Art Director / Production Manager

Person Specification (essential and desirable background, skills and experience)

- Creative with a keen eye for colour, texture, decoration and detail.
- Enthusiastic with an intuitive and creative approach to problem solving.
- To have an interest in learning about processes of animation / film making
- Able to follow a brief and take instruction
- Ability to deliver work within a schedule and manage own time.
- Able to work under own initiative and as a team player with good interpersonal skills.
- Reasonably agile and fit – some lifting and climbing required.